JUBILEE CHRISTIAN ACADEMY
PASS
(file in duplicate)

☐ D. Hemady   ☐ E. Rodriguez

☐ Faculty / Staff _____
☐ Student _____
☐ Visitor _____

Property transferred:

Quantity	Items	TIME	
		IN	OUT

Approved By / Date: _____
DEPARTMENT HEAD

Noted By / Date: _____
PROPERTY MANAGER

Checked by Guard / Date: _____

Ely/NDL2012