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DATE   : SEPTEMBER 08, 2020

TO   : PARENTS / GUARDIANS OF G12

FROM   : MARY JANE T. AKMAD
                      DIRECTOR, CHRISTIAN FORMATION DEPARTMENT

SUBJECT   : ADVISORY ON UNIVERSITY ADMISSION APPLICATION
                      ATENEO DE MANILA UNIVERSITY (ADMU) AND UNIVERSITY OF SANTO TOMAS (UST)

Greetings! Please be informed of the following admission application updates for ADMU and UST.

Ateneo De Manila University	University of Santo Tomas
www.ateneo.edu.ph	https://ustet.ust.edu.ph
ACET is suspended for this admission cycle. For SY 2021-2022, admission will be based on the applicant's academic and non-academic performance in Grade 9, 10 and 11, the class rankings, the applicant's admission essay and on the recommendations.	USTET will not be administered for the Academic Year 2020-2021 due to community quarantine restrictions. Applicants for admission will instead undergo through University of Santo Tomas Admission Rating (USTAR). The process generally includes the computation of a score based on the applicant's academic performance and records.

Ateneo De Manila University column:

First Year College Application Process For SY 2021-2022

1. For the Incoming first year batch for School Year 2021-22, all applications will be submitted online.
2. All application pathways will start at the Ateneo College Application Hub, apply.ateneo.edu/college.
3. Before starting your application, review your degree program and scholarship options carefully. Prepare all the required supporting documents beforehand.

Application Form and Documentary Requirements

For JCA students:
Route 1: For applicants from select Metro Manila schools, via edukasyon.ph portals (list of schools can be viewed at the Application Hub)

Fill out the appropriate application form and upload your supporting documents. Each application route/portals contains more detailed information on the application process.

Required Supporting Documents:
a. Payment slip/ deposit slip as proof of payment of application fee
b. Personal essay
c. High School Record Form and Principal's Recommendation Form
d. Guidance Counselor/ Class adviser's Recommendation Form
e. Teacher's Recommendation Form
f. Scholarship/ Financial Aid Questionnaire, if applicable
g. Additional documentation, if applicable

Data Privacy
To proceed with the application, you will be asked to agree to the Privacy Policy for Applicants. Students and Alumni. To read more about our privacy, visit atone.edu/privacy/applicants

Application Fee Payment
a. Pay the application fee: Php 600 for applicants studying in schools in the Philippines
b. Various method of payments available, choose the most convenient method for you. Once payment is made, please save your proof of payment (payment slip/email/receipt) as part of the requirements for applications

Complete and submit your application on or before December 1, 2020.

Decisions on admissions will be released around February 2021 via email.

Source: https://ateneo.edu/ls/undergraduate/admissions posted September 1, 2020

University of Santo Tomas column:

General Guidelines:
1. Application to the University of Santo Tomas is done online.
2. Only College applicants who are currently enrolled in Grade 12 may apply.
3. College applicants are allowed to choose two programs.
   * Priority Program. This is the program that the applicant prefers to be admitted too. This is their primary interest in which they intend to further their knowledge and skills.
   *Alternative Program. In case the applicant does not meet the criteria of his/her priority program, they will be considered in this program subject to the criteria set by the College. Once an applicant qualifies in their priority program, the alternative program is no longer processed.
4. Passing the USTAR is not the sole basis for admission to some Colleges. Some Colleges may require additional entry assessment in the form of an interview, talent test (e.g. audition, drawing), or other similar activities .
5. Application fees are as follows:
   Php 500.00 for Filipinos studying in the Philippines
   Php 1, 000.00 for Foreigners studying in the Philippines, and
   Php 3, 000.00 LEAPMed Applicants
6. Deadline of application is December 18, 2020. An applicant must complete their online application by this date to be considered an official applicant.
7. Applicants are advised to visit regularly the Office for Admissions website (https://ofad.ust.edu.ph) for updates and announcements. And feel free to email us at ofad@ust.edu.ph for any question or clarification.

Application Procedure:
1. Click Register and select the program you are applying for.
2. Fill-out the Pre-registration form to get your Reference Number, Application and Conforme Form, and Application Payment Slip
3. Log back in to your application portals and encode your application data.
   Complete the Grade Tab
   Complete the Co-curricular and Extracurricular Tab
   Complete the Information Survey Tab
4. Prepare the needed documents for uploading
   a. Signed Application and Conforme Form
   b. PSA Birth Certificate or Passport
   c. Form 138 (also known as Report Card)
   d. Student Ranking Certification (to be request from SHS office)
   e. Proof of Payment (bank deposit slip)
   If applicable:
   a. Honors Class Certification/s
   b. Leadership Certification/s
   c. Awards Certification/s
   d. International Credential Certification
5. Pay the designated application fee to any Metrobank and Bank of the Philippine Islands branch, over the counter, the non-refundable application fee indicated in the Application Payment Slip.
6. Upload your application documents
7. Click the "Complete" button in the Documents Uploading Tab.
8. Visit the Activity Log in your USTAR application portal to view the notification after 10 working days from completing your application to download your Application Receipt
9. Download your Application Receipt. Your Applicant Number is found here. You become an official applicant once you have an Application Receipt with an Applicant Number.

Results shall be announced in 2021.

Source: https://ustet.ust.edu.ph posted September 1, 2020

Please be guided accordingly. Thank you.