

JUBILEE CHRISTIAN ACADEMY  
JUNIOR HIGH SCHOOL DEPARTMENT  
ATTENDANCE FORM

Date of Filing :

Name of Student :

Level and Section :

Notice for :  Tardiness  Absence

Date/s of Tardiness / Absence:

Reason/s for Tardiness / Absence:

Document/s Submitted: (e.g., medical certificate, internet speed test, appointment schedule, internet or electricity maintenance notice, etc.)

\_\_\_\_\_  
Name & Signature of Parent / Guardian / Date

\_\_\_\_\_  
Received by / Date

Approved / Disapproved by: \_\_\_\_\_  
PRINCIPAL / DATE