



## JUBILEE CHRISTIAN ACADEMY PARENTS' AUXILIARY

25 DOÑA M. HEMADY AVE. COR. 3rd ST.  
NEW MANILA, QUEZON CITY  
TEL. NO. 724-8550

1603-1607 E. RODRIGUEZ SR. AVE  
CUBAO, QUEZON CITY  
TEL. NO. 724-0143

DATE: MARCH 24, 2021

TO: PARENTS / GUARDIANS OF GRADE 6 STUDENTS

FROM: MRS. CANDEE TAN  
JCAPA President

SUBJECT: GRADE 6 YEARBOOK AND GRADUATION PICTURE SY 2020-2021

---

Dear Grade 6 Batch 2021 Parents,

Greetings in the name of our Lord Jesus!

We are pleased to inform you that the Yearbook and Solo Graduation Picture of our children in Grade 6 Batch 2021 will proceed as planned. Based on the poll survey posted last 15 December 2020, ninety-four percent of the parents agreed to this proposed project.

With this, may we gently ask everyone to help our Yearbook and Graduation Picture Committee by sending the following:

- 1) One (1) half body and one (1) full body Solo Graduation Photo of your child wearing a JCA uniform
- 2) One (1) full body solo photo of your child wearing casual attire
- 3) Five (5) to seven (7) photos random photos from preschool to present;

Please label the solo graduation photos and casual attire photo with their complete name and section (Surname, First Name, MI, G6 Section) when you send this to google drive or Gmail.

In view of the current situation, it is not advisable to arrange the students' package pictorial in a studio and instead, it is recommended to have your child's solo photos (photo items #2 and #3 mentioned above) taken individually on your own.

We aim to have the best photo produced and as such please allow us to suggest the following for the photo items #2 Solo Graduation picture and #3 Casual Attire photo:

1. Use green background only, if possible using a green cloth backdrop
2. Please make sure to take the picture in Portrait orientation.
3. If possible, it would be best to use a selfie-light/ring light set-up in front and/or sides to produce better lighting effect.
4. May we suggest that the student wear the prescribed attire as stated above, seated straight or slightly sideways to the left (angled) for the half body photo and in any pose for the full body photo with fixed hair behind their shoulder and wearing the best smile with their chin forward. Please see sample picture below.

Please email the digital file (\*in jpg format, at least 640 dpi hi-res photo) to [g6jcasy20to21@gmail.com](mailto:g6jcasy20to21@gmail.com) / google drive not later than April 5, 2021.

Yearbook specifications will be as follows:

1. Approximately 100 to 120 pages, with size from 8x10 to 8 ½ x 11 inches.
2. Each student will have 1 whole page space in the yearbook with 3 studio pictures (the studio picture is either home set-up or studio discretion of parents)

For the yearbook and printing of one 8R and one 5R photo per child, an amount of One Thousand Two Hundred Pesos (Php 1,200.00) will be collected by a Yearbook parent volunteers (Jaydee Cheng for Keats, Haidee Ang for Milton and Joyce Lim for Hemingway). Deadline of payment is on or before April 16, 2021.

Many thanks for your kind cooperation. God bless!